

Appendix 3- to be added to Care plan if required

Long Term Medication Requirements (but no Health Care Plan)

Date form created:

I have the following diagnosed conditions/ medical care needs:

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The signs and symptoms of my condition include:

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Things that trigger my condition include:

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-
-

Activities that I should not take part in or should be monitored closely when I take part in include:

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How you should give me my medication:

-
-
-
-
-

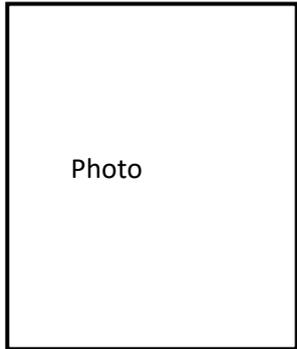
What you should do if the first dose of my medication is ineffective:

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Additional Information:

Parents should sign and date as required when form reviewed - at least once a term:

Date	Parent Name	Parent Signature	Staff name	Staff signature



Child's initials: _____
Date of birth: __/__/__

Appendix 3 – additional information for staff

Long Term Medication Needs (e.g. asthma, diabetes, epilepsy)

Children requiring long term medication will have the section "Long Term Medicine Requirements" completed in their Care Plan, which is stored securely in the top drawer of the filing cabinet. This records details of triggers and any activities that the child should not take part in. It also records instructions from the parent of what to do if the first dosage of medication fails to take effect.

A copy of this information (with the child's photo and initials) will be stored securely on the inside of the Medicine's Storage Cupboard door in the kitchen to make it easily accessible for staff to access during an emergency.

To support children effectively all staff must familiarise themselves with this information.

The EYO, (Laura Watson) is responsible for putting together this information when the child starts at the setting or when the condition is first diagnosed. The EYO is responsible for reviewing and updating this information with parents at least at start of every term or as the child's needs change. This information will be shared with and checked by the SLT at the start of every term. The EYO is then responsible for keeping staff up-to-date with any changes necessary.

It is the responsibility of the parent to share with the setting any changes in medication/ medical condition (e.g. additional triggers etc)

Health Care Plans for children with severe conditions

If the child has a children with Health Care Plan prepared by the Health Visitor/ School Nurse for children with life threatening or severe conditions, the steps to take to support the child will be clearly recorded in this and should be followed by all staff. The EYO (Laura Watson) is responsible for ensuring all staff are familiar with the information contained in this document. If additional training is required for staff to support this child with medical needs, the EYO will bring this to the attention of the SLT who will promptly organise appropriate training for staff.